

**Amelia**

**Stanford**

Business Law Certificate Course (2016)

**BROCELLE UNIVERSITY 2016**

Bachelor of Law in Commercial Law

**FAUGET UNIVERSITY 2015-2019**

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Consistent academic achiever with a 4.0 GPA

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Scholar, Cunningham and Curtis Foundation

Scholarship Grant

**UNIVERSITY OF EL DORADO 2020-2023**

**RD YEAR LAW STUDENT**

**3**

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Completed 100 hours of training in one of the well

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established law firms in the El Dorado area

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Assisted lawyers in filing motions in civil cases

involving environmental laws and regulations

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Assisted lawyers in pro bono cases benefiting

marginalized sectors of society

**INTERN, CUNNINGHAM AND CURTIS LAW**

**ASSOCIATES,**

**2024**

I am a fun, hard working professional who strives for

excellence in everything I do. I'm an avid learner and

seek to enhance the lives of everyone around me.

**EXPERIENCE**

**SKILLS**

Trustworthy

Structured

Communicative

Planning and Organizing

Analytical

Project Management

**Contract Administrator**

**2019-2020**

Drafted and reviewed all

documents to ensure

corporate deals were legally

compliant Assisted clients in

completing all documents

required for forming various

business entities

123-456-7890

hello@reallygreatsite.com

reallygreatsite.com

**EDUCATION**